

**FAMILY APPLICATION**

**FAMILY BACKGROUND**

Family Name: \_\_\_\_\_ Home Phone: (\_\_\_\_) \_\_\_\_\_

Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Parent Name:	Parent Name:
Employer/Occupation:	Employer/Occupation:
Work Phone:	Work Phone:
Cell Phone:	Cell Phone:
Email:	Email:
Fax:	Fax:

Do both parents live at this address? \_\_\_\_\_

Children's Names (First and Last)	Gender	Date of Birth	Year in School

**CHILDCARE REQUIREMENTS**

Childcare is the nanny's primary responsibility. Please describe in detail the expected duties including childcare:

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Please describe any other requirements you may have and the type of person you may have in mind (age, experience, education, special training or skills, etc). Include any special needs of the children:

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**FAMILY APPLICATION**

**LIFESTYLE & ACCOMMODATIONS**

Please describe your family's leisure time activities and general lifestyle:

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If this is to be a live-in position, please describe in detail the accommodations you will provide (bedroom size and location, private or shared bath, TV, furnishings, etc):

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Please describe any household pets: \_\_\_\_\_

Do any family members smoke? \_\_\_\_\_

**WORK SCHEDULE, SALARY & BENEFITS**

Normal Work Schedule:

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start:							
End:							
Total hrs:							

Other hours required? \_\_\_\_\_

Travel with the family (vacations and/or weekends)? \_\_\_\_\_

Expected Gross Salary Range: \_\_\_\_\_

Benefits you are willing to offer/consider (the actual salary/benefits package will be determined between the family and the nanny):

Paid vacation? \_\_\_\_\_ Paid holidays? \_\_\_\_\_ Paid sick leave? \_\_\_\_\_  
 Car avail (full or part-time)? \_\_\_\_\_ Health or country club? \_\_\_\_\_ College courses? \_\_\_\_\_  
 Medical Insurance Contribution? \_\_\_\_\_ Other? \_\_\_\_\_

**FAMILY APPLICATION**

**REFERENCES (please include previous childcare providers if possible)**

Name:	Address:		
Phone: (    )	Times to call:	Relationship:	How long?
Name:	Address:		
Phone: (    )	Times to call:	Relationship:	How long?
Name:	Address:		
Phone:	Times to call:	Relationship:	How long?

**OTHER INFORMATION**

When will you need a nanny to start? \_\_\_\_\_ Live-in or live-out? \_\_\_\_\_

Is this a short-term (less than 1 year) or long-term position (1 year or more)? \_\_\_\_\_

Do you require the nanny to have her/his own car? \_\_\_\_\_

Do you require the nanny to transport child/ren in her/his own car? \_\_\_\_\_

If yes, how is the nanny compensated for work related driving? \_\_\_\_\_

Do you have any additional information or comments that will help us make the most compatible match for you and the caregiver? \_\_\_\_\_

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Best times and phone number to call you? \_\_\_\_\_

How / Where did you hear of Nannies From The Heartland, Inc.? \_\_\_\_\_

*Is all the information on this application complete and accurate to the best of your knowledge?* \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_